**New Installation and Modernization GPO Form**

RE: (Project Name and Address Here) TKE Project #

Dear Vendor,

You have been invited to participate in this CPS New Installation/Modernization project.

Please confirm receipt of this bid package and acknowledge that this project shall be part of the CPS GPO Program. Failure to execute this document could result in a rejection of your bid.

Upon the award of the project please ensure that this document is submitted to your National Accounts Department so this project can be tracked as a CPS Member project.

Regards,

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| --- | --- | --- |
| CPS |  | TK Elevator Corporation |
|  |  |  |
| VP Contracts |  | National Accounts VP Contracts |
|  |  |  |
|  |  |  |
| Date |  | Date |